



# PSYCHIATRIC SERVICES, S.C.

## Registration Form

Provider \_\_\_\_\_ Date: \_\_\_\_\_  
Patient ID #: \_\_\_\_\_

### Patient Information

Name \_\_\_\_\_ DOB: \_\_\_\_\_  
Social Security Number: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Reminder Call #: \_\_\_\_\_  
Referred By: \_\_\_\_\_ Primary Care Provider: \_\_\_\_\_  
Marital Status:    Single        Married        Other        Self-identified Gender: \_\_\_\_\_

**Patient Email Address:** \_\_\_\_\_

### Employment Information

Employment Status:    Part-Time    Full-Time    Student  
Employer Name: \_\_\_\_\_ Occupation: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_

**Responsible Party (who/where statements are to be sent) Check if Patient:** \_\_\_\_\_

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Relationship to Patient: \_\_\_\_\_ Cell Number: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Employer Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

### Name of Additional Contact

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Relationship to Patient: \_\_\_\_\_ Cell Number: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Employer Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

(Over)

**Primary Insurance Carrier** *(We will need to make a copy of your insurance card.)*

Name of Insurance Carrier: \_\_\_\_\_

Subscriber Full Name: \_\_\_\_\_ Subscriber DOB: \_\_\_\_\_

Patient's Relationship to the Subscriber: \_\_\_\_\_  
(Self, Spouse, Child, Other)

Subscriber's Employer: \_\_\_\_\_

**Secondary Carrier** *(We will need to make a copy of your insurance card.)*

Name of Insurance Carrier: \_\_\_\_\_

Subscriber Full Name: \_\_\_\_\_ Subscriber DOB: \_\_\_\_\_

Patient's Relationship to the Subscriber: \_\_\_\_\_  
(Self, Spouse, Child, Other)

Subscriber's Employer: \_\_\_\_\_

Patient's Sex (M/F) as noted on your insurance card: \_\_\_\_\_

**Acknowledgement of Receipt of Notice of Privacy Procedures**

This acknowledgement form is documentation that we have provided a summary of your rights as an individual receiving treatment at Psychiatric Services, S.C.: **Rights of Individuals Receiving Treatment at Psychiatric Services, S.C. (PSSC)**. In addition this is to confirm that the receptionist has made a copy of our **Notice of Privacy Practices** available to you. Thank you for your cooperation and patience.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Representative: \_\_\_\_\_

Relationship to Patient:

- Patient
- Legally Authorized Representative:  
\_\_\_\_\_ Legal Guardian    \_\_\_\_\_ Parent of a Minor    \_\_\_\_\_ Personal Representative of Deceased
- Signature Declined